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JANICE K. BREWER  
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**EFFECTIVE DATE: February 3, 2011**

**SUBSTANTIVE POLICY STATEMENT REGARDING CONTINUING EDUCATION FOR  
CLINICAL SUPERVISORS PROVIDING CLINICAL SUPERVISION IN ANOTHER STATE  
TO AN APPLICANT FOR ARIZONA LICENSURE**

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedure of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under A.R.S. §41-1033 for a review of the statement. A.R.S. §41-1091(B).

Pursuant to A.A.C. R4-6-212(J)(1), a licensee shall complete at least 12 clock hours of continuing education in the categories set forth in (J)(1)(a) through (d) before they can serve as a clinical supervisor to a supervisee for licensure as a marriage and family therapist, professional counselor, clinical social worker or substance abuse counselor.

Pursuant to the Board's regulations, applicants who must receive clinical supervision prior to obtaining licensure, and received that supervision in another state, may submit a written request to the applicable credentialing committee for an exemption from the requirement that the supervisor hold an Arizona license at a designated level. The regulations require that the request shall include the name of the behavioral health professional proposed by the applicant to act as the clinical supervisor, a copy of the proposed clinical supervisor's transcript and curriculum vitae, and any additional documentation requested by the committee. At a minimum, the Board interprets this last provision to require that the committee receive documentation that establishes that the behavioral health professional proposed by the applicant to act as their clinical supervisor has completed at least 12 clock hours of continuing education in the categories set forth in A.A.C. R4-6-212(J)(1)(a) through (d), prior to providing clinical supervision to the applicant. The credentialing committee shall then review the supervisor exemption request to determine whether the proposed supervisor has the necessary education, training and experience to provide supervision acceptable for the particular license. If the proposed supervisor has the necessary education, training and experience, the applicable credentialing committee shall grant the supervisor exemption request.

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Board Secretary

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Date